



APPLICATION FOR EMPLOYMENT

Please attach a current resume or any other supporting documentation to this application.

APPLICATION DATE: _____ SOCIAL SECURITY NUMBER: _____

NAME: _____ MALE FEMALE

ADDRESS: _____ HOME PHONE: _____

CITY/STATE/ZIP: _____ CELL PHONE: _____

LENGTH OF TIME AT ADDRESS ABOVE: _____ EMAIL ADDRESS: _____

POSITION APPLYING FOR: _____ AVAILABLE START DATE: _____

What hours and days of the week are you available to work? _____

If hired, what salary or rate of pay do you expect to receive? _____

Are you legally eligible to work in the United States? Yes No
(Proof of eligibility will be required upon offer of employment.)

Are you over the age of 18? Yes No
(If no, you may be required to provide authorization from a parent/guardian.)

Have you ever applied to, or worked for, Trinity Lutheran Church & School before? Yes No
(If yes, please give date: _____)

EDUCATIONAL BACKGROUND

| | Name/Location of School | Year Graduated | Degree | Areas of Concentration |
|-------------|-------------------------|----------------|--------|------------------------|
| High School | | Not Applicable | | |
| College | | | | |
| Other | | | | |

EMPLOYMENT HISTORY

(Please begin with most recent.)

| <i>Employment Date(s)</i> | <i>Employer & Supervisor's Name</i> | <i>Address & Phone Number</i> | <i>Job Title & Primary Responsibilities</i> | <i>Reason for Leaving</i> |
|---------------------------|---|-----------------------------------|---|---------------------------|
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May we contact the employers listed above? Yes No

Please list any additional education, training, or skills that qualify you for the position to which you are applying.

CHURCH ACTIVITY

(Please list the churches you have attended over the past five years.)

| <i>Church Name</i> | <i>Address/Location</i> | <i>Telephone Number</i> | <i>Date(s) Attended</i> |
|--------------------|-------------------------|-------------------------|-------------------------|
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REFERENCES

(Please list three references, not related to you, that we may contact.)

| <i>Name</i> | <i>Address and Telephone Number</i> | <i>Years Known/Relationship</i> |
|-------------|-------------------------------------|---------------------------------|
| | | |
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Please provide any other information that you feel will help us in considering your application for employment.

NON-DISCRIMINATION STATEMENT

Trinity Lutheran Church & School does not discriminate against job applicants or employees on the basis of race, color, national origin, gender, disability, age, or veteran status.

EMPLOYMENT AT WILL

Employment with Trinity Lutheran Church & School is “at will” and unless otherwise agreed upon not by contract either express or implied. This means that if you become employed at Trinity Lutheran Church & School, both you and the church are free to terminate the employment relationship at any time and for any legal reason.

CERTIFICATION AND RELEASE

By signing this job application, I certify that all the information I have provided is true and accurate to the best of my knowledge, and understand that misleading or false statements on this application may lead to a decision not to hire me or, if hired, to terminate my employment.

I hereby give Trinity Lutheran Church & School permission to contact my previous or current employers, references, schools, and others concerning the statements in this application, and I hereby release all parties involved from any liability as a result of such contact.

I understand that if offered a position with Trinity Lutheran Church & School, I will be required to submit to a criminal background check as a condition of employment. I understand that unsatisfactory results from, refusal to cooperate with, or any attempt to effect the results of these pre-employment tests will result in withdrawal of an employment offer or, if already employed, termination of employment.

BY SIGNING BELOW I ACKNOWLEDGE THAT I HAVE READ, UNDERSTOOD, AND AGREE TO THE ABOVE STATEMENTS.

SIGNATURE OF APPLICANT

DATE